

Physical Environment Committee Minutes

**October 9, 2012
8:00am – 9:00am
Lincoln Building Conference Room**

MEETING CALLED BY	Ted Curtis & Harvey Sterns – Co-Conveners
TYPE OF MEETING	UC Committee
FACILITATORS	Ann Hassenpflug, Shelly Keller & Ted Curtis
NOTES SUBMITTED BY:	Shelly Keller
ABSENT	Garrett Dowd Eric Elmond Harvey Sterns – Co-Conveners Chris Stimler
ATTENDEES	Kim Calvo Ted Curtis – Co-Conveners Ann Hassenpflug – Vice Chair Julie Hykes Shelly Keller - Secretary Chuck Kunsman Elizabeth Reilly Shawn Stevens Chris Tankersley
INVITED GUESTS	Tom Baker Vince Jagodzinski Ralph Morrone

Agenda topics

NEXT PROPOSED MEETING

DISCUSSION	At the 9/12/12 meeting, the committee planned out meetings for the rest of the 2012 year.
CONCLUSIONS	The meeting dates for the remainder of the year are as follows: 10/9, 11/6 and 12/4 from 8am – 9am. Invites for all committee members were sent out and the conference room has been reserved.

MINUTE APPROVAL

DISCUSSION	Approval of the 9/12/12 minutes is needed.
CONCLUSIONS	Julie made a motion to accept the minutes as presented. Chris seconded the motion and all were in favor.

MEETING ITEMS

Tom Baker – ADA Compliance Review – Follow up regarding ADA table and restroom discussions/concerns from our last meeting. See ATTACHMENT to 10-9-12 Minutes A.

- All tables in the Student Union dining area are moveable. They are set up initially in accordance to ADA guidelines; those guidelines are compromised once tables are moved throughout the semester.
- The suggestion was presented of marking the ADA designated tables so that it creates awareness.
- Suggestions of marking the floor in such a way so that if tables are moved, an awareness of moving them back is created.
- Moving forward Tom advised his division will remind these facilities managers of the spaces and guidelines and will develop drawings of these.
- Shawn provided that most ADA concerns that brought forward are addressed in a very reasonable time frame.
- Ted made a motion to as a committee endorse ADA labeling in areas of concern, Chris seconded the motion and all were in favor.
- Tom and Ted will contact the Office of Accessibility to better understand the areas of concern and identify the issues.
- Shawn reminded them that the office leadership is in transition and they are extending an offer. The Associate Director is probably the best person to currently contact.

Vince Jagodzinski – Grounds/Snow Removal Presentation - See ATTACHMENT TO 10-9-12 Minutes B

- Handout/Attachment provided many statistics for the UA Grounds Department.
- Vince advised he has switched his department to Zones and went from 5 – 8 hr shifts to 4 – 10 hrs shifts, providing coverage 7 days a week.
- Vince discussed how the original trees planted at ICS didn't work and they replaced them with American Elm and provided better water and drainage to help the trees thrive.
- His department is currently working on the JET program with the Summit DD – they provide 2 individuals who help with debris pickup on campus.
- Their department is currently going through a new process for snow removal and is looking into many resources. Brine – stays until a heavy rain or water washes it away. Rock Salt - the least expensive but does track through buildings. Problem with salt in Student Recreation and Wellness because the ramp leading into it is so heavily salted. Areas will be pre-treated as much as possible.
- Composting – Currently taking scraps from Rob's Dining and turning them into compost. Next year all clippings from the Grounds Department will go to Rosby's for composting as well. These two initiatives add to the "Green" process. These processes will require and they will be seeking volunteers to help achieve this.
- There are 4,617 trees on campus; we have a GPS system that marks our trees for us.

- The meeting concluded by a motion from Shelly and a second from Shawn, all were in favor.